ENROLMENT INFORMATION FOR SCHOOLS

Eligibility Criteria

To be eligible for enrolment at Wayi School, a child must:

- Have a formal diagnosis of intellectual disability supported by:
  - A cognitive assessment from a registered psychologist (IQ score of 70 or below)
  - Adaptive behaviour assessment showing significant delays (e.g., Vineland-3)
- Have a history and evidence of an ongoing problem with an expectation of continuation during the school years
- Be of school age (5-18 years old)

*Meeting the eligibility criteria does not guarantee enrolment as spaces are limited

How to Enrol

STEP 1: Book a School Tour

- Highly recommended for all prospective families (a representative from the current school may also attend).
- Tours are booked online: https://wayischool.vic.edu.au/

STEP 2: Submit an Expression of Interest (EOI) Form

- Please ensure you engage with the families to complete the EOI form on our website.
- Upload required documents:
  - Cognitive assessment
  - Any additional medical/developmental reports
- This is not confirmation of enrolment, just the first formal step.

STEP 3: School Review & Follow-up

- Wayi School representative reviews documentation, contacts families (within 10 days of receiving EOI) and liaises with allied health professionals/current school, where appropriate.
- Wayi School sends cognitive report to Department of Education for eligibility verification.
- If eligibility is met and there are spaces, Wayi School will consider enrolment in line with the enrolment policy.
- Ineligible families guided toward other suitable options.

STEP 4: Enrolment & Transition

- Formal enrolment offer emailed to the family, which must be accepted within seven days of receipt of the email.
- Families complete the enrolment pack, providing key documentation (e.g., birth certificate, immunisation, medical plans, etc).
- Transition plan developed through collaboration with the transferring school.

ENROLMENT AT WAYI SCHOOL

Other Considerations

- Priority enrolment is given to siblings of students already enrolled at the school.
- Proof of residential address (e.g., lease/rates notice, driver's license, etc.) is required to prioritise placement if demand exceeds the school's capacity.

Resources

Way School enrolment policy:
https://wayischool.vic.edu.au/wp-content/uploads/2023/03/Enrolment-Policy-2025-2028.pdf
Specialist School Webpage:
https://www.vic.gov.au/specialist-schools



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